

AGENDA ANNUAL GENERAL MEETING
Franklin Carmichael Art Group
November 30 2025

When: Sunday, November 30, 2025 at 2 pm.

Where: Franklin Carmichael Art Centre (34 Riverdale Drive, Etobicoke)

AGENDA

1. Welcome and Introduction of Board Members (Maria)

*The meeting was called to order at (2:07) and a quorum was present. (10% of membership)
Attendance numbers (20)*

2. Present Agenda from AGM 2025(M. Reynolds)

Motion: To Approve the AGM 2025 Agenda. Motion moved by **R. Trembath** sec. by **R. Vickers** All in favour. All in Favour? Motion is Carried

3. Present Minutes from 2023-24 AGM (M. Reynolds)

Motion: To Approve the 2024 AGM Minutes. Motion moved by **N. Buckingham** sec. by **R. Vickers** All in favour. All in Favour? Motion is Carried

- Presentation of a Video from Anga's Fall Market - by Chris
 - FCAG had a booth and some members were plein air painting.
 - Anga's Farm management is happy to work with us in the future

4. President's Report (Maria)

- President's Report (Maria)
 - Seniors Day-FCAG was in attendance
 - Summer Camp - 3 returning Camp staff- positive experience
 - BBQ September 2024- food and fun was had by all in attendance
 - RCHC Project - 6sessions of 6 classes for the RCHC plus two exhibitions
 - Crisanti's Christmas Fair- FCAG was in attendance
 - Doors Open - We presented the Members Spring show and sale in conjunction with the event. 2 paintings and many art items were donated and sold with over \$1000 profit
 - Board Event- Jackie Caputi became Gallery Chair and L. Slade was removed from Board as Media chair due to lack of attendance
 - City of Toronto matters - M. Reynolds has participated in virtual meetings which the City has helped regarding City Tenancy. City hopes to bring conformity to Tenancy to its policy. A new City lease has yet to be signed but the old lease is in effect.

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- A city proposal for an elevator installation at FCAG is available. We hope to hear from the City regarding if/when/how the installation will be undertaken.
- [Program's Report](#) (Anabel)
 - Total of 339 participants, we facilitated 43 classes and workshops
 - We have good attendance in the Fall and Spring. Attendance in the Winter usually drops slightly but class income exceeds or expenses
 - We have successfully maintained 3 evening classes this year
 - We may run new classes with lower attendance for 3 sessions before we decide they are not feasible
 - Partnering with RCHC helps us financially and promote FCAG to the local community
 - We introduced a Sunday afternoon Open Studio that uses Whats' app to inform members
- Membership Report (Chris)- Memberships stands at 95 as of Sept. 2024
- Fundraising Report (Chris)
 - N. Buckingham, C. McMichael and L. McIssac make up the Committee
 - Doors Open is very profitable this year as it included the Members' Show and sale of \$1.2K.
 - Developing new relationships with Anga Farms
- Marketing Report (Chris)
 - Newsletters
 - Posters - Catherine will contact the lady that did the original posters of the center to see if it's possible to get the master.
 - WhatsApp (communication media)
 - Instagram
- Gallery Report Report- (Jackie Caputi)
 - 2 shows - Fall -24 participants - Profit of \$182- No sales
 - Spring during Open Doors - 33 participants-Profit of \$437 - 2 paintings sold
 - \$1000 was raised through paintings and art items donated to FCAG
- [Facilities Report](#)- (Allen Roth)
 - The City came to check on the fire security and promised regular maintenance. Recently they have reneged on this promise.
 - Hopefully these issues regarding building maintenance will be resolved once a new lease is established.
 - Shed repair to roof was completed by Allen and Chris

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- Allen has been involved in meetings with various City of Toronto agencies
- Roofing for the main building was completed
- Allen provided maintenance to all A/C units (cleaning)
- The proposal for an elevator and other items to help make FCAG complying with AODA laws was presented.
- Catharine asked that we keep on pushing to get answers regarding this work from the City. Perhaps working on certain AODA requirements separately would help speed things up
- Chris and Allen made window repairs for under \$100 and saved us \$1K money.
- All windows now open and lock and are serviceable.

Motion: To approve the above President’s Report and Committee Reports. Motion moved by **V. Vuksinic.** and **N. Buckingham.** All in Favour? Motion is Carried.

5. Treasurer’s Report (Chris) - June 2024-May 2025

Opening Balance \$35 355

Closing Balance \$39 466 Our balance as of May 2025

Note: Janice Charko does our audit and totals are slightly different from our Quickbooks report. We have been provided with a list of Adjusting journal entries to update our Quickbooks Bookkeeping, so that our yearly figures match

Motion: To approve the FCAG Treasurer’s Report for June 2024-May 2025 moved by **C. Gibson** sec. By **R. Trembath.** All in Favour? Motion is Carried

6. Election of New Board Members (Maria)

Roles	Name	Elected	Year/Term	Comments
President*	Maria Reynolds	2019	Year 3/Term 3	Completed 2 terms. Moving to a Supportive Role
Vice-president*	Anabel Da Silva	2022	Year 3/Term 1	Resigned Sept. 2025
Secretary*	Vacant			
Treasurer*	Chris Buckingham	2022	Year 3/Term 1	Completed 1 term. Moving to a Supportive

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				Role
Director	Jackie Caputi	2023	Year 3/Term 1	Gallery Chair (Spring 2025)
Director	Lola Slade	2024	Year 1/Term 1	Resigned January 2025
Director	Allen Roth	2024	Year 2/Term 1	Facility Chair

*Executive role

Current Committees:

- Facilities/Building
- Fundraising-volunteer Members who report to Treasurer Chris Buckingham
- Programs

A. Nominations for the 2025 Board of Directors

- Introduce nominees:
 - Megan Kennedy-presented herself - paralegal with art, finance and digital skills. Open to any position, maybe marketing
 - Ron Vickers-presented himself - office/warehouse experience, has Board experience, has computer skills, hoping to take secretary position
 - Wayne Archer, absent - has experience with running large events and as Board a Board member, retired,worked in a shop with experience in electrical, mechanical and software engineering experience- a new member hoping to help wherever possible perhaps as a member at large
 - Robert vandenHeuvel, absent, came from Doors Open and expressed an interest in being part of the Board to give back to the community, owns a pharmaceutical consulting business, volunteered with running Athletic events, Sick Kids and kids' hockey team- interested in helping FCAG in any capacity especially , marketing, fundraising and administration- even president
 - Saviola D'Mello has extensive education and background in Arts Administration, community engagement, programming, event planning and leadership roles,currently looking for employment in the Arts administration world,leadership capacity - looking to support FCAG in programming or president role
- Does anyone have any questions for this nominee?
- Any nominations from the floor?

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Motion: To approve the nomination of Megan Kennedy. Motion moved by N. Buckingham. sec. By J. Crawley. All in Favour? Motion is Carried

Motion: To approve the nomination of Robert Vandenheuvel. Motion moved by M. Lacey. sec. by L. Taddio. All in Favour? Motion is Carried

Motion: To approve the nomination of Ron Vickers Motion moved by C. Buckingham. sec. by V. Vuksinic. All in Favour? Motion is Carried

Motion: To approve the nomination of Wayne Archer. Motion moved by V. DaBraga. sec. by M. Lacey. All in Favour? Motion is Carried

Motion: To approve the nomination of Saviola DMello. Motion moved by L.Taddio sec. by R. Vickers. All in Favour? Motion is Carried

Clark K. asked that we pass a motion to renew and maintain the services of Janice Charko as the FCAG auditor and accountant.

Motion: To approve the renewal and maintenance of Janice Charko as the FCAG auditor and accountant for the auditing. Motion moved by C. Demontmorency. sec. by C. Gibson. All in Favour? Motion is Carried

New Business / Q&A

Proposal for an Elevator

In early 2025, one of our members brought forward the idea that we should pursue getting an elevator to the second floor. Reluctantly, A. Roth (Facility Chair) and I did some research and presented the idea to the City. The City of Toronto has since sent architects and engineers to assess the feasibility of an elevator for the main house. The City also sent us a copy of the proposal, dated August 2025, and the initial cost for an electric elevator starting at over 1 million (section 5.1). The Board will give updates on this City Proposal when it becomes available.

By-Laws

The FCAG Board would like to form a committee to amend/revise the By-Laws. This action is past due and the by-laws need to align with the non-profit cooperation laws to present reality. If you would like to volunteer, please let a Board member know. Volunteers include R. Trembath, J.Trembath and M. Reynolds

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Motion: to adjourn Annual General Meeting meeting at **4:22 pm**. Motion moved by R. Trembath. sec. by C. Gibson. All in
Favour? Motion is Carried

Meeting Adjourned

**Next meeting: Nominations meeting December (date TBA within 2 weeks), 2025 at 7 pm
At FCAG.**